



## INFORMATION FOR GRANT APPLICANTS

The Campbellford/Seymour Community Foundation (CSCF) offers a formal grants program to qualified donees, primarily in the Campbellford/Seymour Ward of the Municipality of Trent Hills, in furtherance of the following charitable purposes:

- Arts & Culture
- Community Development
- Education
- The Environment
- Health
- Recreation
- Social Services
- Youth

### **Eligibility Guidelines**

**In order to be eligible to apply for a grant, an organization must:**

- Be a Qualified Donee, as defined by Canada Revenue Agency (CRA).
- Provide your charitable registration number (nine-digit Business Number).
- **Provide programs or services to the residents of the Campbellford/Seymour Ward.**
- Make services available without discrimination.
- Demonstrate fiscal and management responsibility.
- Your organization may be sponsored by a Qualified Donee, in which case the mandate of the sponsoring organization's charitable activities must be compatible and verifiable with your organization.

**Qualified Donees, as defined by Canada Revenue Agency, include:**

- a registered charity (including a registered national arts service organization)
- a registered Canadian amateur athletic association
- a registered housing corporation resident in Canada constituted exclusively to provide low-cost housing for the aged
- a registered Canadian municipality
- a registered municipal or public body performing a function of government in Canada
- a registered university outside Canada that is prescribed to be a university, the student body of which ordinarily includes students from Canada
- a registered charitable organization outside Canada to which Her Majesty in right of Canada has made a gift
- Her Majesty in right of Canada, a Province, or a Territory
- The United Nations and its agencies

Her Majesty in right of Canada, a Province, or a Territory, and the United Nations and its agencies are qualified donees that do not have to be registered to be recognized as such.

### **Additional Considerations:**

- Grants will be awarded for definite purposes and for projects covering a specific time period.
- All qualified applications are considered according to their merit and in light of the funds available for distribution.
- Grant applications will be assessed without discrimination regarding gender, ethnicity, age, sexual orientation, creed or disability. By the same token, the committee will accept applications only from organizations and for projects, which are free from detrimental discrimination based on gender, ethnicity, age, sexual orientation creed, or disability.
- Grant recipients must agree to abide the the Community Foundation's Recognition Policy.
- The Community Foundation encourages the participation of other funding bodies through matching or challenge grants.

### **Granting Criteria**

#### **Grant funding will be considered for projects that:**

- Address **challenges and opportunities**
- Promote **networking and sharing**
- **Impact** people in a significant way or means
- **Build** effective community partnerships
- **Improve** organizational effectiveness
- **Plan** for continuation of the project beyond initial funding
- Realize a **significant and sustainable result** with a moderate amount of funding
- Are **innovative**

Our grants program focuses on **Building Community Capacity**.

This can be defined as:

- ✓ To nurture and build on a community's strengths and assets (skills & resources)
- ✓ To respond creatively and effectively to local problems, challenges and opportunities.
- ✓ To develop leadership, promote self-reliance, emphasize prevention and mobilize civic participation and resources.

#### **The Campbellford/Seymour Community Foundation DOES NOT FUND:**

- Core operating costs
- Capital building campaigns
- Deficit reduction
- General fundraising activities
- Religious or political activities
- Sponsorship
- Endowment campaigns
- Expenses incurred prior to CSCF awarding the Grant
- Individuals, sabbatical leaves or student exchanges.

### **Confidentiality**

The Campbellford/Seymour Community Foundation has a privacy policy that protects personal information. Any personal information requested on this application will only be used to assist with the assessment of your grant application.